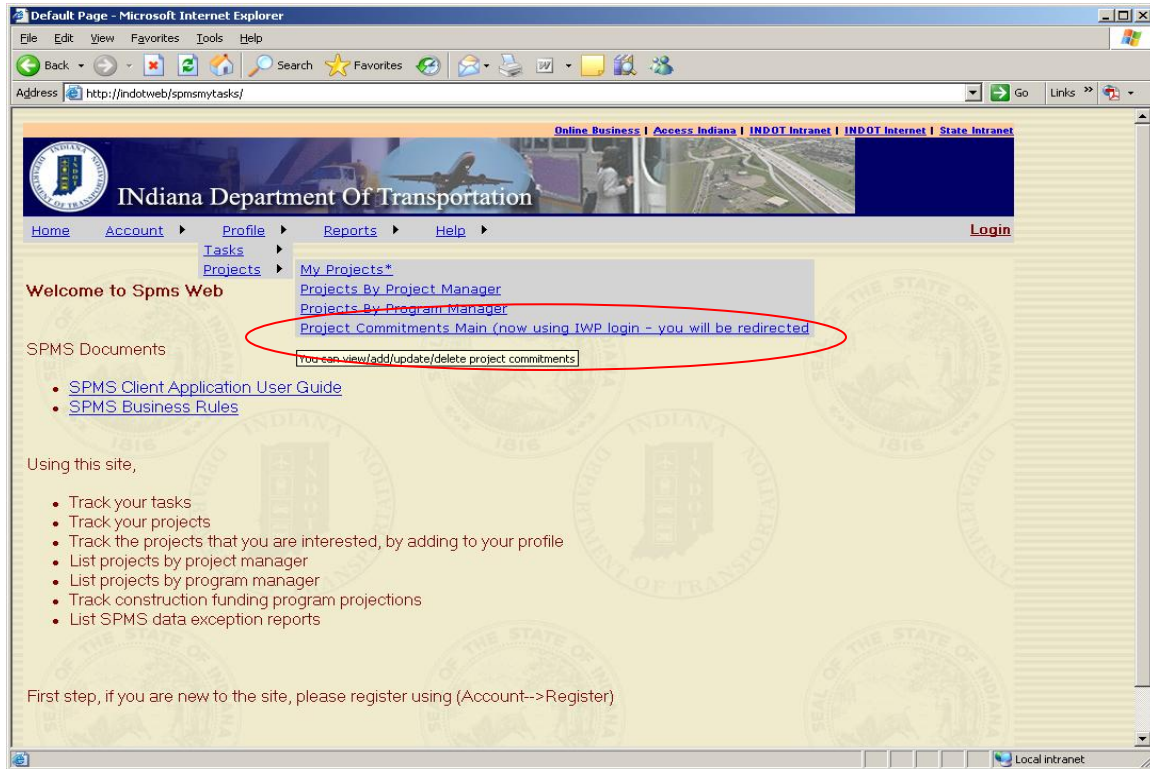


NEW Project Commitments Database

Getting Started

The old database accessed through the MIP My Tasks application has been taken offline.
You will be directed to use the INDOT Web Portal (IWP).

<https://webapp.indot.in.gov/iwp/login/login.aspx>



The IWP Login Page looks like this.

If your organization has never used the IWP before, you will need to enroll your organization

NOTE: INDOT is already an enrolled organization

If the user has never used the IWP before, you will need to enroll.


New Organization Enrollment Screen

IWP - Company Enrollment - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Search Favorites Go Links

Address: https://webapp.indot.in.gov/iwp/login/CompanyEnroll.aspx

 **Indiana Department Of Transportation**

[INDOT Internet](#) | [IWP User Manual](#) | [ERMS User Manuals](#) | [Help](#)

Organization Information

* Organization Name:

* Organization Type:

* Main Organization Address:

* Zip Code:

* Federal Tax Id: -

DUNS Number: - -

Organization Owner Information

* Organization Owner First Name:

* Organization Owner Last Name:

* Organization Owner Email:

Organization Owner Phone: () - Ex:

* Number:

* Organization Owner Title:

Organization Fax Number: () -

**If you have any questions or comments regarding this web application,
please contact the [INDOT HELP DESK](#)**

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New User Enrollment Screen

IWP - New User Enrollment - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Search Favorites Go Links

Address: https://webapp.indot.in.gov/iwp/login/Enrollform.aspx

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INDOT Web Portal Enrollment Form

Please read the following instructions before continuing.

- (*) All fields with a star are required in order to be considered for access to the INDOT Web Portal.
- Once your application has been submitted, it will be reviewed by INDOT and any applicable organization owners. Within two (2) working days you should receive an email notification as to whether your enrollment has been accepted or denied along with further instructions.
- Please see the IWP user manual for the explanation of user types. The manual is available via the User Manuals link in the upper right corner of this screen.

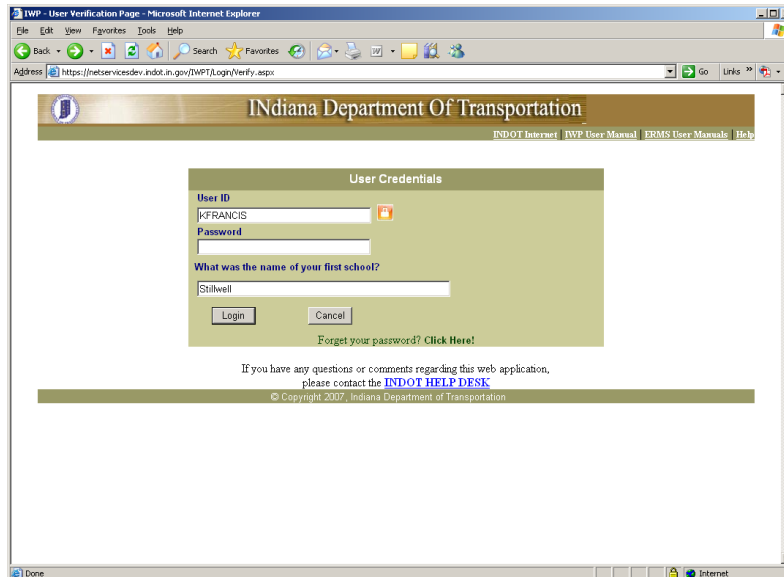
General Information

* Type of User:

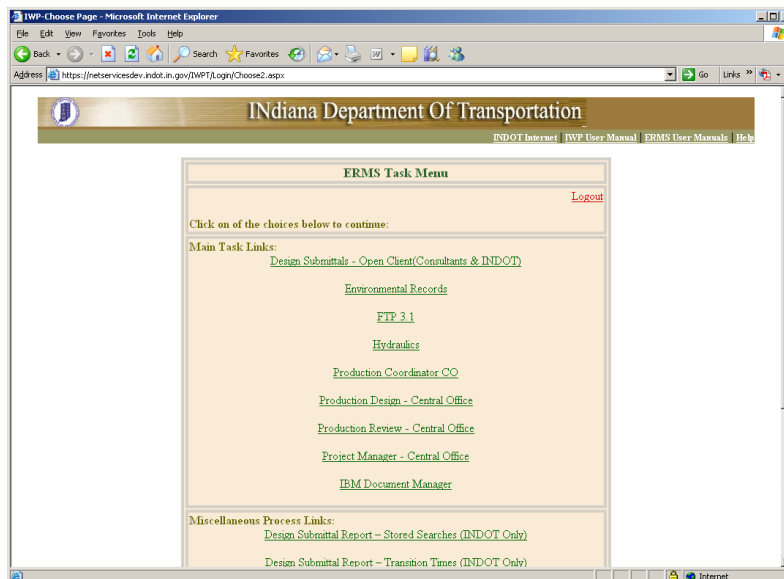
Consultant
INDOT Employee
Local Agency Employee
State Employee
Vendor

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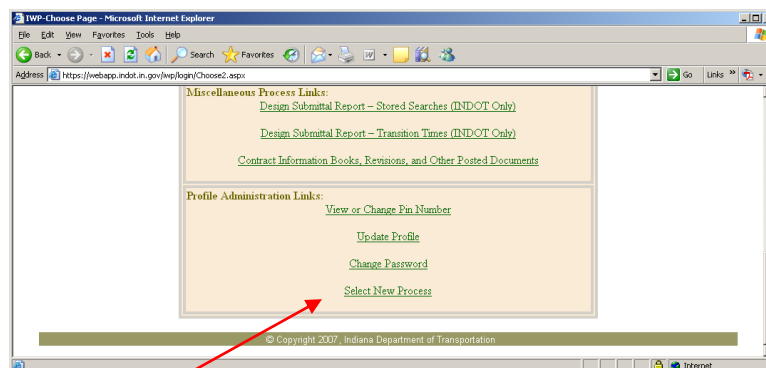
Once you are enrolled you will access the IWP through this log in screen



Once logged in you will see the ERMS Task Menu



At the bottom of this page there is an option to “Select New Process”



Click here to request access to the Project Commitments Database.

Click the box in front of “Project Commitments”

The screenshot shows a web browser window titled "IWP - Process Selection List - Microsoft Internet Explorer". The address bar shows "https://netservicesdev.indot.in.gov/IWPT/Login/ProcessList.aspx". The main content area displays a grid of checkboxes for various processes. The checkbox for "Project Commitments" is checked. A red arrow points to this checkbox. Below the grid is a "Submit" button. At the bottom, there is a copyright notice: "© Copyright 2007, Indiana Department of Transportation".

<input type="checkbox"/> Production Survey - Vincennes	<input checked="" type="checkbox"/> Project Commitments	<input type="checkbox"/> Project Manager - Central Office	<input type="checkbox"/> Project Manager - Crawfordville
<input type="checkbox"/> Project Manager - Fort Wayne	<input type="checkbox"/> Project Manager - Greenfield	<input type="checkbox"/> Project Manager - LaPorte	<input type="checkbox"/> Project Manager - Seymour
<input type="checkbox"/> Project Manager - Vincennes	<input type="checkbox"/> Public Hearings	<input type="checkbox"/> QFA Document Management	<input type="checkbox"/> Qualified/Certified Technician Exam
<input type="checkbox"/> ROW Permits - Crawfordville	<input type="checkbox"/> ROW Permits - Fort Wayne	<input type="checkbox"/> ROW Permits - Greenfield	<input type="checkbox"/> ROW Permits - LaPorte
<input type="checkbox"/> ROW Permits - Seymour	<input type="checkbox"/> ROW Permits - Vincennes	<input type="checkbox"/> Rail Office County Documents	<input type="checkbox"/> Real Estate - Open Client
<input type="checkbox"/> Real Estate Document Management	<input type="checkbox"/> Records Unit	<input type="checkbox"/> Service Contract Document Management	<input type="checkbox"/> Shop Drawings Library
<input type="checkbox"/> SiteManager User Manual Admin	<input type="checkbox"/> SubContractor Payment Tracking(Prime Contractors Only)	<input type="checkbox"/> TOP DOT Organization Charts	<input type="checkbox"/> Transportation Enhancement Document Management
<input type="checkbox"/> Unified Planning Work Programs	<input type="checkbox"/> Urban Area Boundary	<input type="checkbox"/> Utilities and Railroads	

Then click “Submit”

Chose from the available permissions as required.

The screenshot shows the "Please select group description for each process:" screen. It features a table with columns "Process Name", "Process Code", and "Group Description". The "Process Name" is "Project Commitments" and the "Process Code" is "140". The "Group Description" dropdown menu is open, showing a list of permissions: "Commitments_ADMIN", "Commitments_ADMIN", "Commitments_ADD", "Commitments_DELETE", "Commitments_UPDATE", "Commitments_IMPORT", and "Commitments_SERVERS". A red arrow points to the "Commitments_IMPORT" option. Below the table is a "Submit" button. At the bottom, there is a copyright notice: "© Copyright 2007, Indiana Department of Transportation".

Process Name	Process Code	Group Description
Project Commitments	140	Commitments_ADMIN
		Commitments_ADMIN
		Commitments_ADD
		Commitments_DELETE
		Commitments_UPDATE
		Commitments_IMPORT
		Commitments_SERVERS

Repeat this process for each additional permission.

There is a new import/upload spreadsheet for the new database. This and other documents are available on the INDOT Consultant web page under the heading “Project Commitments Database”

<http://www.in.gov/indot/6813.htm>

Questions? Call or e-mail Kate Francis

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